

Del.icio.us!!

'Social Bookmarking' or 'Tags for Teachers'

What is *del.icio.us*?

A web tool which provides:

1. access to your bookmarks – anywhere, anytime, on any computer
2. quick links for classes to use
3. access to links others have found
4. access to popular sites
5. professional research list
6. tracking your browsing as you do it.

Steps to using *del.icio.us*

1. Register – you need a username & password (of 6 digits or more, including a non-letter), and accessible email address for verification
2. Install *del.icio.us* buttons on toolbar
3. Verify your ID from email message to begin process

Login and begin

1. Find your starting point with the address <http://del.icio.us/<username>>
2. On a page you wish to add to your *del.icio.us* page, **highlight** some text (which identifies the purpose of the page), then click on the 'tag' button. If you are not logged in, and you find a page you wish to add to your *del.icio.us* page, just click 'tag' - this will open up the log in screen – simply log in.
3. This opens another window. There should be details of the page title, address and the **highlighted text**, with a 'notes' and 'tags' section. If the highlighted text is not in the notes box, go back to the page to be bookmarked, Ctrl C (copy) the text, and Ctrl V (paste) to the tagging window.
4. Add 'tags' – keywords that identify the concepts found on the web site. These can be typed in by you, or selected from the popular tags suggested below. Finally, decide whether to 'share' the page, then save and the window closes.
5. Click on the *del.icio.us* icon to review your bookmarks page.

Appearance of Tags

1. On the RHS, your tags can be found either as a 'list' or a 'cloud' – just select the view option at the bottom of the column
2. A 'list' shows the tags alphabetically with a number besides each indicating how many times the tag has been used
3. A 'cloud' groups tags, show greater frequency of tags in larger text

4. Clicking on a tag selects all the bookmarks with that tag, and will also provide a list of related tags.
5. 'Saved by 'x' people' indicates how many other people have saved a particular page to *del.icio.us*. Clicking on this shaded area reveals details of how others have described this site and provides access to their lists (RHS). This enables access to the bookmark lists of others – which may be useful if they hold the same interests as you. You can add them to your network if this is the case.
6. Thus bookmarks can be shared/ not shared – i.e. hidden if they are private.

Editing in del.icio.us

1. From login page:

When you are logged in, you can edit details of your bookmarks. You can change:

1. The description of a page
2. The title of a page
3. Add/remove tags
4. Add/remove bookmarks
5. Share/not share bookmarks

2. From Settings page

Enables you to:

1. Change your profile details (e.g. name, password, email or delete the account)
2. Import/ export bookmarks from and to your computer
3. Edit tags – e.g. rename, delete, or bundle (group) for ease of use

To edit tags, select the option, e.g. Bundle. Here you can create a 'new bundle' or 'rename' a bundle. To create a bundle, type a name in the box, and then select tags to be included in the bundle. These will appear in the box to the right. When finished, 'save' the bundle, and then continue editing other tags to group into appropriate bundles. Renaming and deleting use drop down menus – select as needed.

Extra points

1. You can also search for bookmarks in *del.icio.us* using tags in the search box.
2. Bookmarks can be imported from your web browser. Be sure to read the steps carefully, and consider downloading only one folder of favourites at a time.
3. Bookmarks of others can be viewed (and saved to your bookmarks)
4. You can share your bookmarks with others in 'Your network' by adding the tag 'for: x' (the program will come up with a list of people in your network to select from), then saving this option. Your contact will receive this on their 'links for you' tab.